

Name of Agency Contact:	BERNICE COOPER-JAMES
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Link To Fees:	<a href="https://scdah.sc.gov/about-us/fees-and-fine-report">https://scdah.sc.gov/about-us/fees-and-fine-report</a>

Commitment Items

Agency Code	Agency Name	Fund Number	Fund Title	Commitment Item	Commitment Item Title	Enabling Statute or Proviso	Purpose of Fund/Commitment Item	Program or Activity Supported by Revenue	Carry Forward Authority (Statute or Proviso)	Detail of How Revenue is Generated. Fees, Fines, Assessments, Charges, etc. amount(s). Identify who pays the fee, fine charge, etc.	Actual Revenue	Estimated Revenue	Projected Revenue
H790	Department Of Archives & History	30350000	OPERATING REVENUE	4530030000	MISC REVENUE	Proviso 26.1	To reimburse the agency for salaries and benefits paid to employees of the H.L. Hunley Commission	State Historic Preservation Office	Proviso 26.1	These funds are reimbursement for SCDAH paying the salary and benefits for employees of the Hunley Commission. The Friends of the Hunley provide the reimbursement funds.	\$362,273	\$432,733	\$432,733
H790	Department Of Archives & History	30350000	OPERATING REVENUE	4890080000	ALLOC FROM ST AGENCY	Proviso 26.1	To reimburse the agency for the salary and benefits of one SCDOT-funded position and to pay for a portion of fees associated with continued operation of ARCHSITE	State Historic Preservation Office	Proviso 26.1	These funds are for reimbursement for the salary and benefits of one SC SHPO employee hired by SC DOT to oversee Section 106 projects related to that agency. These funds also include funds provided by SC DOT for the continued operation of ARCHSITE, an online digital catalog of archeological and cultural sites that have been surveyed.	\$42,777	\$184,000	\$184,000
H790	Department Of Archives & History	30370000	SPECIAL DEPOSITS	4310020000	GEN CONT/DON-UNRES	SC Code 60-11-50(7)	To assist SCDAH with costs associated with the operation of the Research Room	Archives and Records Management	SC Code 60-11-50(7)	These funds are derived from the donation of funds to SCDAH either in the agency gift shop or in the agency's research room.	\$290	\$1,800	\$1,800
H790	Department Of Archives & History	30370000	SPECIAL DEPOSITS	4470020000	RENT-STUDIO&RM	Proviso 26.1	To assist SCDAH with the funding of rent and maintenance fees due to General Services	Administration	Proviso 26.1	These funds are derived from rental of the buildings meeting spaces and courtyard for a variety of purposes ranging from organizational meetings to receptions and weddings. These funds are paid by organizations ranging from state agencies to non-profits to private parties.	\$38,330	\$65,500	\$65,500
H790	Department Of Archives & History	30370000	SPECIAL DEPOSITS	4470050000	ROYALTIES	Proviso 26.1	To support SCDAH in the publication of texts dealing with South Carolina history	Administration	Proviso 26.1	These funds are royalties paid by the University of South Carolina derived from the sale of agency publications marketed by	\$0	\$0	\$0

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H790	Department Of Archives & History	30370000	SPECIAL DEPOSITS	4480010000	SL OF GOODS	Proviso 26.1	To assist SCDAH with the funding of rent and maintenance fees due to General Services	Administration	Proviso 26.1	These funds are generated through the sale of items from the agency's gift shop to people who are visiting the Archives and History Center.	\$12,875	\$15,000	\$15,000
H790	Department Of Archives & History	30370000	SPECIAL DEPOSITS	4480020000	SL OF SERVICES	Proviso 26.1	To aid SCDAH in the funding of its mission to preserve the state's cultural heritage.	Administration	Proviso 26.1	These funds are derived from staff research time conducted in order to edit, research, and write text for State Historical Markers. The organization that is requesting the marker pays the research fee. The agency waives this fee when it is determined that the intended location or event is not eligible for a marker or if the marker is being created to satisfy mitigation requirements as part of Section 106 of the National Historical Preservation Act.	\$11,500	\$12,500	\$12,500
H790	Department Of Archives & History	30370000	SPECIAL DEPOSITS	4480040000	SL OF PUB/BROCHURES	Proviso 26.1	To support SCDAH in the publication of texts dealing with state history	Administration	Proviso 26.1	These funds are generated through the sale of agency publications online to customers.	\$60	\$200	\$200
H790	Department Of Archives & History	30370000	SPECIAL DEPOSITS	4480050000	SL OF DOCUMENTS	SC Code 60-11-130	To assist SCDAH with the costs of its photocopy and digital reproduction equipment	Archives and Records Management	SC Code 60-11-130	These funds are generated through the sale of photocopies related to research requests submitted to the agency or from the sale of photocopies to those researchers who are visiting the agency's Research Room.	\$23,428	\$30,000	\$30,000
H790	Department Of Archives & History	30370000	SPECIAL DEPOSITS	4480070000	SL OF SURP MAT&SUPL	Proviso 26.1	To assist SCDAH with the funding of rent and maintenance fees due to General Services	Administration	Proviso 26.1	These funds are generated from property sold by State Surplus Property.	\$0	\$12,000	\$12,000
H790	Department Of Archives & History	30370000	SPECIAL DEPOSITS	4480140000	SALE OF FILM & SLIDE	SC Code 60-11-130	To support the operation and maintenance of equipment for the SCDAH Micrographics program	Archives and Records Management	SC Code 60-11-130	These funds are generated through the sale of microfilm and for microfilming services to state and local government agencies as well as to individuals. These funds also are derived from the conversion of microfilmed records to digital records for state and local agencies as well as for individuals.	\$22,193	\$45,000	\$45,000
H790	Department Of Archives & History	30370000	SPECIAL DEPOSITS	4520010026	REF PR YR EXP OTH	Proviso 26.1	To convey reimbursement from COSA	Administration	Proviso 26.1	These funds were a reimbursement from the Council of State Archivists,	\$0	\$0	\$0

H790	Department Of Archives & History	30370000	SPECIAL DEPOSITS	4520020001	REGULAR REFUNDS	Proviso 26.1	To convey reimbursement from Best Practices Exchange	Archives and Records Management	Proviso 26.1	These funds were a reimbursement from the Best Practices Exchange	(\$250)	\$0	\$0
H790	Department Of Archives & History	30370000	SPECIAL DEPOSITS	4530030000	MISC REVENUE	Proviso 26.1	To convey reimbursement from SFAA and DFSA.	Administration	Proviso 26.1	These funds were a reimbursement from SFAA and returned by DFSA to STO for membership fees.	\$332	\$100	\$100
H790	Department Of Archives & History	30370000	OPERATING REVENUE	4480010000	SL OF GOODS	Proviso 26.1	To pay for National Register of Historic Places plaques for property owners	State Historic Preservation Office	Proviso 26.1	This revenue is generated through the sale of National Register of Historic Places plaques. These plaques are purchased by owners of National-Register-listed properties who would like to display a plaque on their building.	\$4,505	\$8,100	\$8,100
H790	Department Of Archives & History	39580000	SALE OF ASSETS	4480070000	SL OF SURP MAT&SUPL	SC Code 60-11-120; Proviso 26.2	To support SCDAH in the preservation of historic state records	Archives and Records Management	SC Code 60-11-120; Proviso 26.2	These funds are derived from the sale of de-accessioned Bank of South Carolina notes in the agency Gift Shop or through the auction of notes. The purchaser of the notes are the source of this revenue.	\$9,198	\$5,000	\$5,000

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Agency Funds

Cash Balances and Expenditures

Agency Code	Agency Name	Fund Number	Fund Title	Year End Cash Balance	Total Expenditures From Fund	Cash Balance as a % of Expenditures	Describe in detail why the agency needs to carry forward a balance greater than one-sixth (16.5% = 60 days) of the funds identified as total expenditures for the prior fiscal year
H790	Department Of Archives & History	30350000	OPERATING REVENUE	(\$11,093)	\$434,070	-2.56%	N/A. The amount falls below 16.5%.
H790	Department Of Archives & History	30370000	SPECIAL DEPOSITS	\$2,519	\$120,859	2.08%	N/A. The amount falls below 16.5%.
H790	Department Of Archives & History	39580000	SALE OF ASSETS	\$53,391	\$11,931	447.50%	These funds are derived from the sale of de-accessioned Bank of South Carolina notes in the agency Gift Shop or through the public auction of notes per SC Code 60-11-120 and Proviso 26.2. Because these funds are derived from the sale or auction of de-accessioned manuscript materials, archival best practices dictate that the funds may only be used for the purchase of or preservation/conservation of other manuscript materials. These funds are therefore used for large conservation projects, such as the purchase of shelving or the conservation of the state's foundational documents, which do not occur on an annual basis.

